

MEETING SERVICES

EL NUEVO MUNDO CONFERENCE CENTER CONFIGURATION OPTIONS

Set up (A)



Set up (B)



Set up (C)



Set up (D)



Set up (E)



❖ AUDIO/VISUAL SERVICES

A full choice of A/V equipment is available including our state-of-the-art 7.5' x 10' rear screen projection system, overhead, 35 mm and video projectors, VCR's and monitors, portable sound systems, speaker phones and LCD panels. Mission Inn's in-house audio/visual company is Image Technical Services. Clients can be contacted directly by the Mission Inn representative regarding all A/V needs. For questions phone 352-324-3101, extension 7178, or work through your Conference Services Manager.

❖ BUSINESS CENTER

Fully-staffed to provide fax, copying, typing, over-head transparencies and other secretarial services. On-site computers feature Windows and Word Perfect with laser printers. Most guest accommodations are equipped with data ports for personal computer hook-ups. Modem facility available. Notary Public on site.

❖ FOOD AND BEVERAGE STAFF

Our professional team will help you plan a special event ranging from a casual poolside barbecue to an elegant seven-course gourmet dinner. Popular theme parties, featuring festive menus, decorations, music and entertainment, will make your meeting even more memorable.

❖ CONFERENCE SERVICES

Our Conference Service Managers will handle all of your details, including meeting arrangements, recreation, on and off-property activities, and more. Call extension 7154 or 7561.

❖ EXPERIENTIAL TRAINING COURSE

Many national companies and organizations know our teambuilding course as one of the best of its kind. Set in a natural wooded environment, training is facilitated by professionals from TeamBuilders. They custom design programs according to your company's objectives, with teambuilding exercises culminating with the more physical high elements, such as climbing a 60 foot "Corporate Tower".

❖ OUTDOOR VENUES

Enjoy the Florida climate and the uniqueness of Mission Inn by utilizing the variety of picturesque outdoor locations...plazas, verandas, patios, beautifully landscaped lawns, pool area and a screened/air-conditioned lakeside pavilion with its spectacular view of Lake Harris.

❖ RECREATION

Golf, tennis and fishing tournaments, golf and tennis clinics and lessons, driving range, practice green, pontoon, bass and personal watercraft rentals, antique yacht cruises on Lake Harris, volleyball, shuffleboard, softball, soccer, pool activities, water-skiing, bicycling, fitness center, mini-Olympic events and more.

❖ SHIPPING

Meeting materials may be shipped to Mission Inn one week prior to scheduled meeting dates. Shipping label should read:

Attn: (Your Conference Service Manager's Name)
"Hold for _____ Meeting"

Mission Inn Golf and Tennis Resort
10400 County Road 48
Howey-in-the-Hills, Florida 34737

Please number and mark the total quantity of shipped boxes on each package, (ie (1 of 6), (2 of 6) etc.) Our Conference Set-up staff will be glad to return ship/mail any pre-packaged and labeled materials.

❖ TRANSPORTATION

Airport transportation is available to and from Orlando International Airport.

❖ YACHT CRUISES

For a most memorable event, host a cocktail party or buffet cruise for up to 49 passengers aboard our restored 1930's antique yacht, La Reina. Guests will be treated to Florida at its best with a scenic excursion on one of the state's largest lakes.

(Floor plans on back.)